

IMMANUEL SCHOOLS GRADES 7 - 12



ADMISSION PROCESS:

1. Pick up Admissions Packet - complete forms as listed below.
2. Contact previous school for:
 - Transcript (*High School only*)
 - Current class schedule & current grades (*required for all students*)
3. Contact previous school to complete the Student Evaluation Forms included in this packet.
4. Return all completed forms to the Admissions Office located in the District Office.
5. If necessary, an appointment will then be set up to meet with District Administration.
6. A math placement test will be scheduled for incoming 7th graders and 9th graders as needed.
7. Once the admissions process is complete, you will receive a Verification Letter of Admission Status.

ALL NEW APPLICANTS grades 7-12 must complete and return the following **required** forms in order to proceed with the admission process:

- _____ 1. Student Application with Application Fee \$100 per family (*non-refundable*)
- _____ 2. Student/Parent Pledge of Support
- _____ 3. Emergency Form (if shared custody, both parents should complete a form)
- _____ 4. Copy of recorded Birth Certificate
- _____ 5. Internet Permission Form
- _____ 6. Copy of Immunization Record (*yellow card*) (*see enclosed letter of explanation*)
- _____ 7. Copy of any SPED (Gate, ESL, IEP) documentation (*if applicable*)
- _____ 8. Two Student Evaluation Forms
- _____ 9. Bus Transportation Form (*if riding*)
- _____ 10. Current class schedule & current grades

The Admissions Packet is complete upon receiving all of the above forms and \$100 application fee.