

IMMANUEL SCHOOLS

GRADES K - 6



ADMISSION PROCESS:

1. Pick up Admissions Packet from District Office
2. Contact previous school for:
 - Copy of last report card (Required) *NOTE: A current copy in your possession is acceptable*
 - Completion of Student Evaluation Forms included in this packet
NOTE: Completed Student Evaluation forms to be forwarded to us from student's current school.
3. Bring all required parent-completed forms to the Admissions Office located in the District Office.
4. If necessary, an appointment will then be set up to meet with District Administration.
5. Once the admissions process is complete, you will receive a Verification Letter of Admission Status.

ALL NEW APPLICANTS for grades K-6 must complete and return the following **required** forms in order to proceed with the admission process:

- _____ 1. Student Application with Application Fee of \$100 (*non-refundable*)
- _____ 2. Student/Parent Pledge of Support (*Student to sign back of form.*)
- _____ 3. Student Technology Code of Conduct
- _____ 4. Emergency Form (*if shared custody, both parents should complete a form*)
- _____ 5. Two Student Evaluation Forms (*must be filled out by current school*)
- _____ 6. Copy of recorded Birth Certificate
- _____ 7. Immunization Form (*with copy of yellow card*) (*see enclosed letter of explanation*)
- _____ 8. Copy of any SPED (Gate, ESL, IEP) documentation (*if applicable*)
- _____ 9. Bus Transportation Form (*if riding*)
- _____ 10. Copy of the Physical Examination for School Entry form (*K-1st only*)
- _____ 11. Copy of last report card (*1st-6th only*)
- _____ 12. Copy of Pre-School Assessment/Progress Report (*Kindergarten only*)

Admissions Packet complete upon receiving all above forms and Application Fee.